



# Machino Plastics Limited

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**Registered Office & Plant:**

3, Maruti J.V. Complex, Delhi-Gurgaon Road, Haryana – 122 015, India. Tel: 0124-2341218, 2340806 Fax: 0124-2340692

CIN:L25209HR2003PLC035034

Email: [admin@machino.com](mailto:admin@machino.com)

Website: [www.machino.com](http://www.machino.com)

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## **NOTICE OF ANNUAL GENERAL MEETING**

Notice is hereby given that the **29<sup>th</sup> Annual General Meeting** of the Company will be held on **Tuesday, the 12<sup>th</sup> August, 2014 at 11:30 a.m.** at **GIA House, I.D.C., Mehrauli Road, Gurgaon (Haryana)** to transact the business as specified in the notice of AGM forming the part of Annual Report.

Notice is also hereby given that pursuant to section 91 of the Companies Act, 2013 the register of member and share transfer books will remain closed on Tuesday, the 12<sup>th</sup> August, 2014 for the purpose of the Annual General Meeting.

Explanatory statement under section 102 of the Companies Act, 2013 in respect of the Special Business to be transacted at the meeting has also been sent to the members/beneficial owners along with the notice.

As per section 108 of the Companies Act, 2013 and rules made thereon the electronic voting (e-voting) facility shall be provided to the shareholders of the company holding shares as on 15.07.2014. The e-voting period shall commence from 5<sup>th</sup> August, 2014 (09:00 a.m.) to 7<sup>th</sup> August, 2014 (06:00 p.m.)

Members who wish to have Annual Report and other notices, communication in electronic mode may register their e mail addresses with Alankit Assignments Limited, Registrar and Share Transfer Agent of the Company at [rta@alankit.com](mailto:rta@alankit.com) or with Machino Plastics Limited, at [sec.legal@machino.com](mailto:sec.legal@machino.com) giving their consent to accept delivery in electronic form as above.

The Annual Report and other communication sent electronically will displayed on the Company's website [www.machino.com](http://www.machino.com) and will also be available for inspection at the registered office of the Company during the office hours. Further, as a member of the Company, you will be entitled to be furnished, free of cost, a printed copy of the documents of the Company sent electronically, upon receipt of the requisition from you.

**14<sup>th</sup> July, 2014**  
**Gurgaon**

**For Machino Plastics Limited**

**Sanjiv Jindall**  
**Managing Director**