



Machino Plastics Limited

Registered Office & Plant:

3, Maruti J.V. Complex, Delhi-Gurugram Road, Tel: 0124-2341218, 2340806
Haryana – 122 015, India. Fax: 0124-2340692

CIN:L25209HR2003PLC035034

Email: admin@machino.com

Website: www.machino.com

23rd May, 2025

The BSE Ltd.
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai-400001
corp.relations@bseindia.com
Scrip Code: 523248

Sub: Disclosure under Regulation 30 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015

Dear Sir/Madam,

Pursuant to Regulation 30 read with Schedule III and other applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we hereby inform you that, the Board of Directors of the Company at its meeting held today i.e 23rd May, 2025, has:

1. Taken on record Relinquishment of position of Ms. Reetika Pant as Company Secretary and Compliance Officer W.e.f. the close of business hours on 23rd May, 2025.
2. Approved and appointed Ms. Sandhya Kumari (FCS No. 13540) as Company Secretary and Compliance Officer W.e.f. the close of business hours on 23rd May, 2025.
3. Approved and appointed M/s A K Associates (Firm No – S2011DE162200) as the Secretarial Auditors of the Company for audit period of 5 consecutive years commencing from the financial year 2025-26 till financial year 2029-30 subject to approval of the shareholders of the Company at the ensuing Annual General Meeting.

The brief details required under Regulation-30 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and SEBI Circular no. SEBI/HO/CFD/POD2/CIR/P/0155 dated 11th November 2024 are enclosed herewith as **Annexure-1**.

This is for your kind information and record.

Thanking You

Yours faithfully
For Machino Plastics Limited

Aditya Jindal
Chairman cum Managing Director





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Annexure-1

The details as required pursuant to SEBI Master Circular no. SEBI/HO/CFD/POD2/CIR/P/0155 dated 11th November 2024 are given below:

Brief profile of Ms. Reetika Pant

Name	Reetika Pant
Reason For Change	Ms. Reetika Pant will Relinquish her office as the Company Secretary and Compliance Officer (Key Managerial Personnel) of the Company for changed roles and responsibilities.
Age and Date of Birth	31 years (15/11/1993)
Educational Qualification	CS, LLB, B.com
Profile	Not Applicable
Inter- se Director Relationship	Not applicable
Shareholding	Not Applicable

Brief profile of Ms. Sandhya Kumari, Company Secretary & Compliance Officer

Name	Sandhya Kumari
Reason For Change	Appointment of Company Secretary & Compliance officer
Age and Date of Birth	32 (17/06/1993)
Educational Qualification	B.com and CS
Profile	Ms. Sandhya Kumari at 32 years of age, is a qualified Company secretary and Fellow Member of ICSI, having membership no. F13540 of the Institute of Company Secretaries of India since 2019. She has 6.5 years of experience of which 5 years post professional qualification. Earlier She was designated as Deputy Company Secretary in the Company. Ms. Sandhya Kumari has working with Machino Plastics Limited (MPL) group since 2018 handling various assignments relating to corporate law and Governance functions for listed and unlisted companies. She has diverse corporate secretarial experience involving compliances relating to the companies act, SEBI and RBI Regulations. Ms. Sandhya Kumari has worked in MPL during her career of around 6.5 years in the corporate governance, compliance and Legal field.



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Brief profile of M/s A K Associates, Secretarial Auditors

Name	M/s A K Associates
Reason For Change	Appointment of M/s A K Associates, Company Secretaries in practice (Firm No – S2011DE162200), (Peer Review Certificate No. 1102/2021) as the Secretarial Auditors of the Company
Age and Date of Birth	42 Years (06/01/1983)
Educational Qualification	FCS, MBA Finance, NCFM
Profile	Atima Khanna, FCS, MBA Finance, NCFM is a Fellow member of ICSI and proprietor of A K & Associates. She is practicing in the field of Company Secretary since last 13 years. She is a versatile personality specialized in handling Secretarial matters relating to Public and Private companies, Appearance before RD, on panel of various bank for Due diligence report, Liaisoning with various Ministries, Registrar of Companies, Regional Director, Stock Exchanges, Central Government, SEBI, SAT & RBI. She also has experience of drafting various Corporate Agreements like Shareholders Agreement, Share Purchase Agreement, ESOP scheme etc. Handled matters relating to incorporation of Public/Private Companies, Limited Liability Partnerships, Conversions of Companies and LLPs, Compounding of Offences, Shifting of Registered office, Annual statutory Compliances, advisory on FEMA matters, SEBI compliances- secretarial audit, corporate governance certificate etc., Intellectual property rights applications, Closure of business through winding up and strike off. She is an active participant at the programmes conducted by ICSI, ASSOCHAM, IICA, CII etc.
Inter- se Director Relationship	Not Applicable
Shareholding	Atima Khanna does not hold any shares in Machino Plastics Limited.